Parking Regulations

General Provisions

All motor vehicles operated or parked on the campus by University faculty, staff, or students are to be registered with the UConn Police Department and each vehicle must display a University of Connecticut parking decal on the lower right passenger side front windshield. Motorcycles and motor scooters must display their decals on the rear fender in a conspicuous space. All other vehicles being operated on the campus with regularity (e.g. those of contractors, vendors and sales/service representatives) are also required to be registered with the UConn Police Department and appropriate parking decals will be issued. Student Registration (parking) decals are valid from September 1 through August 31, unless revoked for cause. Registration decals are issued for specific vehicles and registrants. They are not transferable. No student may register a vehicle under a name that belongs to another student on the campus. The University cannot be responsible for the loss or theft of a registrant’s decal after issuance. Such loss or theft should be reported promptly to the UConn Police Department (860.570.5173) as the registrant may otherwise bear responsibility for parking violations associated with that decal. Fraudulent registration, misrepresentation of the type of University affiliation, or the display of stolen, misbegotten, altered, or counterfeit decal constitute grounds for disciplinary action. Such cases will be referred to the appropriate University authority and vehicle registration may be revoked or denied.

Procedures

Registration of University faculty and staff members is arranged by the UConn Police Department. New members of the faculty and staff are asked to register their vehicles upon arrival on campus. Applications for registration can be obtained from the UConn Police Department, on the third floor of the Law Library Building. Registration of eligible returning students will normally be arranged by mail by the Business Office during regular summer mailings. The decals will be available for pick by the students from the UConn Police Department. All other student vehicles are to be registered with the UConn Police Department upon arrival on campus. An annual registration fee of $40.00 is charged to each student registering a vehicle on campus. A $5.00 charge is assessed for each additional vehicle.

Motorcycles

Motorcycles, with certain restrictions, may be registered as (alternate) vehicles and appropriate registration decals will be issued. In the case of students, if the motorcycle is the principal vehicle, the established registration fee will be required. If the motorcycle is an alternate vehicle, no additional fee will be required. Motorcycle and motor scooter decals allow the owner of the registered vehicle to park in designated parking spaces. No motorcycles or motor scooters are to be chained to buildings or other University property.

Refunds

Any student who has paid the $40 parking registration fee and subsequently withdraws or completes graduation requirements prior to the start of the spring semester is eligible for a $15 refund. Application for such refund must be made to the Business Office no later than February 1 of the spring semester. In all
such cases, the original decal, or sufficient remnants to indicate total destruction, must be returned to the Business Office with the request for a refund.

The regulations contained herein are in effect 24 hours a day, except as noted, and are applicable throughout the year, including all recess and intersession periods. During inclement weather, heeding the regulations becomes particularly important. These regulations apply to all students attending the Law School and to all staff and faculty members who wish to park a motor vehicle on campus. The regulations also apply to all visitors and employees of other agencies or private concerns who have occasion to visit the campus. University policy relating to motor vehicles applies not only to automobiles, but also to trucks, motorcycles, motor scooters, and the like, which are normally operated on streets or roadways. Except as otherwise provided herein all other Connecticut statutes relating to motor vehicles also apply to the campus.

**Speed Limit**

The maximum speed limit in parking lots is 5 mph. These limits are in effect 24 hours a day throughout the year. The operation of a motor vehicle is prohibited on any lawns or unpaved area except as specifically authorized by the UConn Police Department, Facilities Management, or the Dean’s Office. In addition to any regulations stated herein, the provisions of the Connecticut Motor Vehicle Laws also apply to and are enforceable on the campus.

**Parking**

Vehicles not in motion will be considered parked whether occupied or left unattended. The responsibility for finding a legal parking space rests with the motor vehicle operator. Lack of space in any lot or other parking area is not considered a valid excuse for violation of these regulations. In all cases in which a motor vehicle is parked, the position shall be such that the whole of the vehicle is located within the boundaries of the individual parking space selected, if the space is so marked. The fact that other vehicles are parked improperly shall not constitute an excuse for improper parking. Vehicles must be parked in a way that will not constitute a serious hazard, or impede vehicular or pedestrian traffic movement, or the operation of emergency vehicles or equipment. Parking is not permitted in lot aisles or in a manner that blocks entrances or exits. The fact that any vehicle is parked in violation of a regulation contained herein and does not receive a ticket does not mean that said regulation is no longer in effect.

**Accessible Parking**

Decals with the access symbol are issued to staff, students and faculty members who have severe mobility impairments. Approval for the issuance of such decals is provided by the UConn Police Department in conjunction with the Office of the Assistant Dean (Finance & Administration). Vehicles registered for accessible spots may park in any legal parking area or lot and also in specifically designated accessible parking spots.

Temporary medical permits are issued to students whose physical condition requires special consideration. Medical documentation from a physician should be submitted to the UConn Police Department and the Office of the Assistant Dean (Finance/Administration). Such documentation should state the nature of the disability and the estimated period of disability.

All questions regarding accessible parking should be addressed to Jane Thierfeld Brown.
Unregistered vehicles

For the purpose of these regulations, any motor vehicle parked on campus Monday through Friday, that does not display a current University parking decal or other University parking permit is presumed to be unregistered and may be ticketed as such (except as noted in Alternate Vehicle section below).

Alternate Vehicle

In the event that any registrant must operate and park an unregistered vehicle on campus due to the temporary unavailability of his or her registered vehicle, the registrant should, at his or her earliest convenience upon arrival on campus with such unregistered vehicle, notify the UConn Police Department of the situation. If such notification is not made, any parking tickets issued will be the responsibility of the registrant. An unregistered vehicle may be brought on campus in this manner for no more than two days in any one week. If it must be used three or more days in any week, the alternate vehicle must be registered (see Registration section above). Any vehicle parked on campus and displaying a stolen, misbegotten, altered or counterfeit decal will also be regarded as an unregistered vehicle and may be ticketed as such in addition to the sanctions provided (see Registration section above).

Unassigned Area

No motor vehicle may be parked in an area or at a time for which it does not display the appropriate decal or other University parking permit. Parking in a restricted area without authorization and overnight parking are prohibited.

Law School Guests

Faculty, staff and students who have invited guests coming to campus should make prior arrangements with the UConn Police Department, 860.570.5173. In order to avoid confusion or embarrassment, unusual questions, problems or special considerations relating to visitors or guests should be referred to the UConn Police Department in advance of the event.

Liability

**General:** It is the responsibility of each vehicle registrant and operator on campus to know and comply with these regulations.

**Violations:** The individual in whose name any vehicle is registered on campus (the registrant) or, in lieu thereof, the registered owner will be responsible for any penalties associated with violation of these regulations. In the case of City of Hartford parking violation tickets, the registered owner will be held liable for any penalties assessed by the City of Hartford and the Court of Common Pleas (see Penalties and Appeals section below).

**Liability:** The University does not assume responsibility for any motor vehicle operated or parked on the University property or for the contents of the motor vehicle. The University does not assume responsibility for alleged or actual damage resulting from causing a vehicle to be towed (see Towing section below).

**Financial:** The owner of every private passenger automobile, operated in the State of Connecticut is required, under Connecticut law, to have an insurance policy or other form of security with
minimum coverage amounts established by the Department of Motor Vehicles. It is the responsibility of each person registering a motor vehicle on campus to ensure compliance with the requirements of Connecticut’s insurance laws as apply to their particular type of vehicle. Out of state registrants are advised to check with their insurance carrier to be sure they have the required coverage.

**Towing**

The University reserves the right to tow vehicles that present a traffic hazard, impede the normal or emergency function of the UConn Police Department and Facilities Management, and/or are parked overnight. Authority to tow a vehicle rests with the UConn Police Department. Illegally parked vehicles may be towed without notice to the operator. Legally parked vehicles that must be moved because of emergencies or interference with University activities will be towed only after reasonable effort has been made to locate the operator. The responsibility for payment of all towing charges for vehicles towed will be that of the registrant, or, in lieu thereof, the registered owner.

**Penalties and Appeals**

**Student**

Registered student vehicles, which are parked in violation of these regulations, are subject to University Parking Violation tickets. University tickets carry a fine of $15 to $50 depending upon the infraction. Fines must be paid within 21 days of issuance. Penalties not paid or appealed within the 21-day period will have a late penalty added to the original ticket amount. Fines are payable to the Law School Business Office. The funds realized from student tickets are used for student scholarship aid. Student tickets may be appealed to the Parking Advisory Committee within 21 days of issuance. Appeal forms are available only from the UConn Police Department. Appealed student tickets that are upheld by the Parking Advisory Committee will be stricken from the student violation record. Students cited for more than five (5) parking violations may have their parking privileges revoked. If a student fails to pay a Parking Fine(s), any of the following administrative actions may result:

- Non-issuance of transcripts;
- Withholding of course registration for future semesters; and/or,
- Non-certification for commencement or bar examinations.

Unpaid parking fines at the end of the semester will be deducted from the student’s deposit account, which each student pays as a first year student. Unpaid parking fines which total more than the deposit fee will result in any of the administrative actions noted above. Abusive language and/or gestures toward the UConn Police Department personnel are grounds for revocation of parking privileges by the Parking Advisory Committee.

**Non-student**

Unregistered vehicles, vehicles registered to faculty and staff, and commercially registered vehicles may be subject to City of Hartford parking tickets rather than University of Connecticut
parking tickets. The liability for fines associated with such tickets rests with the registered owner of the vehicle. City of Hartford parking tickets carry a fine of $10 to $50 and if not paid will be referred to the Superior Court for prosecution. The funds realized from City of Hartford tickets will be provided to the City of Hartford. City of Hartford tickets may be appealed at the Hartford Police Department. In the event the City of Hartford declines its right to ticket; vehicles that are parked in violation of the University parking regulation, will receive a University parking ticket. University tickets carry a fine of $15 to $50 depending upon the infraction. Fines must be paid within seven (7) days of issuance. Penalties not paid or appealed within the seven (7) day period will have a late penalty added to the original ticket amount. Fines are payable to the Law School Business Office. The funds realized from University tickets are used for student scholarship aid. Tickets may be appealed to the Parking Advisory Committee within seven (7) days of issuance. The Committee’s decision is final and no appeal may be resubmitted for their review. Appeal forms are available only from the UConn Police Department. Appealed tickets that are upheld by the Parking Advisory Committee will be stricken from the violation record. Non-students cited for more than five (5) parking violations may have their parking privileges revoked Abusive language and/or gestures toward the UConn Police Department personnel are grounds for revocation of parking privileges by the Parking Advisory Committee.