

UNIVERSITY OF CONNECTICUT SCHOOL OF LAW
REQUEST FOR EXTENSION OF SPECIAL RESEARCH PROJECT/PAPER DEADLINE

Student's name (print)	
Social Security number	
Year/Division	Anticipated graduation date
Student's telephone no. Home ()	Work () Ext. May we leave a message for you?

Course Title	Instructor
Course Number/Section:	Original deadline:
Requested First Extension Date:	Requested Further Extension Date:
Credits prorated as follows: <small>(For special research projects only.)</small>	
Reason for requested extension:	
Student's signature	Date

I approve this extension to the date indicated above.	
Professor's signature <small>(Required for first extensions)</small>	Date
Associate Dean's signature <small>(Required for further extensions)</small>	Date

(OVER)

REGULATIONS GOVERNING EXTENSIONS FOR PAPERS/SPECIAL RESEARCH PROJECTS

The instructor shall set and announce a stated deadline for the handing in of papers, which may be no later than the last day of examinations in the applicable division for the semester in which the course or seminar is offered.

1. **Extensions prior to deadline.** Prior to the stated deadline, for good cause shown, the instructor may (in writing, with a copy to the Registrar) grant a single extension of time for handing in the paper, but no extended deadline may be more than two weeks beyond the last day of examinations (in the applicable division) for the semester in which the seminar or course is offered. No extended deadline may be later than the student's anticipated date of graduation.
2. **Further extensions.** Prior to the deadline as extended by the instructor under Paragraph 1, a student may make application to the Associate Dean for Academic Affairs for a further extension on a showing that unavoidable circumstances will make completion of the work by the deadline impossible. The Associate Dean may approve an extended deadline after the deadline has been established by the instructor and the student, but no extension shall be granted which is later than the student's anticipated graduation date.
3. **Failure to timely complete the paper.** Failure to submit a paper by the appropriate deadline will result in a failing grade for the paper unless the Associate Dean finds that grave cause prevented the timely submission of the paper. No such cause will be deemed sufficient if it could have been the subject of an application for extension under Paragraphs 1 or 2. Where failure to submit a paper is excused under this paragraph, the Associate Dean shall, in consultation with the instructor, set a further extended deadline.
4. **Special rule for graduating seniors.** Notwithstanding the above rules, if a student scheduled for graduation at the close of the semester would have sufficient credits for graduation without the course or seminar in which the paper was required, and the basis for an extension of time is shown, the instructor or the Associate Dean may direct that the student be withdrawn from the course.
5. **THE STUDENT MUST SUBMIT THE COMPLETED PAPER TO THE INSTRUCTOR PRIOR TO THE DATE OF GRADUATION.** Graduation dates are: January 31, Commencement Day in mid-May, and July 10. There are **NO** additional graduation dates.