

UNIVERSITY OF CONNECTICUT
SCHOOL OF LAW

FACULTY SUPERVISOR'S EVALUATION OF EXTERN AND PLACEMENT

Student:

Date:

Placement:

Faculty Supervisor:

Placement Supervisor:

Semester:

INSTRUCTIONS TO FACULTY SUPERVISOR: PLEASE DISCUSS THE PERFORMANCE OF THE STUDENT EXTERN AND OF THE PLACEMENT SUPERVISOR. IF YOU PREFER, WRITE A PARAGRAPH EVALUATION OF EACH INSTEAD OF USING THIS FORM.

THIS EVALUATION SHOULD BE COMPLETED AFTER THE STUDENT SUBMITS TO YOU HIS OR HER OWN EVALUATION OF THE EXTERNSHIP, ALONG WITH THE PLACEMENT SUPERVISOR'S EVALUATION. WHEN YOU COMPLETE YOUR EVALUATION, RETURN ALL THREE COMPLETED EVALUATIONS TO THE STUDENT. PLEASE NOTE THAT THE STUDENT WILL NOT RECEIVE ACADEMIC CREDIT FOR THE EXTERNSHIP UNTIL ALL EVALUATIONS HAVE BEEN SUBMITTED TO THE REGISTRAR AND REVIEWED BY THE ASSOCIATE DEAN FOR ACADEMIC AFFAIRS OR HIS OR HER DESIGNEE.

Student Extern

- 1) Did the extern keep you regularly informed of his/her work at the externship, including giving you copies of her written work and a journal?

- 2) Did the student show up for work at the externship as scheduled? Did the student complete assignments in a timely manner?

- 3) Was the student's work product well researched and well written? Did the student learn from evaluation and criticism, and revise his/her work effectively?

- 4) Did the student get involved in the ongoing daily work of the placement so that she could learn from regular contact with the lawyers and others there, in addition to learning from specific externship projects?

- 5) What is your overall assessment of the student's performance in this externship placement?

Rate: (1=Poor; 5=Excellent)

1 2 3 4 5

Placement Supervisor

1) Is this a new placement or one that you have previously supervised students in? If it is new, was the externship initiated by the student, by the placement supervisor, or by you.

2) How much contact did you have with the placement supervisor during the semester?

3) Did the placement supervisor select appropriate projects for the student?

Rate: (1=Not appropriate at all; 5=Most appropriate) 1 2 3 4 5

4) Did the placement supervisor arrange for appropriate help and guidance, whether from himself/herself or others there while the student was working on specific projects?

Rate: (1=Not Appropriate at All; 5=Most Appropriate) 1 2 3 4 5

5) Was the student given an effective critique and evaluation of his/her work on completed projects to enhance the learning experience?

Rate: (1=No Feedback; 5=Optimal Critique) 1 2 3 4 5

6) To what extent was the student incorporated into the ongoing operation of the placement beyond specific assignments? Was the student included in other professional activities, such as taking depositions or conducting client meetings or negotiations as part of the learning experience?

Rate: (1=Not Involved at All; 5=Included in All Possible) 1 2 3 4 5

7) To what extent did the placement supervisor make the externship an educational experience as well as a source of work for the placement?

Rate: (1=Poor; 5=Excellent)

1 2 3 4 5

8) What is the overall evaluation of the supervisor and the placement?

Rate: (1=Poor; 5=Excellent)

1 2 3 4 5

Should we use them in the future?

_____ Yes _____ No