**University of Connecticut School of Law**
**Office of the Registrar**
**55 Elizabeth Street**
**Hartford, Connecticut 06105**
**860/570-5136**
**860/570-5135 (fax)**

**Request for Administrative Deferment Form**

Administrative deferments are considered for instances described below:

1. An unforeseen financial emergency such as loss of employment, serious illness, or large unexpected expenses such as a car repair. Student must submit verification of the event (medical bills, repair bills, etc.)
2. Tuition reimbursement from employer. Students must submit a letter from their employer indicating the amount that will be reimbursed and the date that the student will provide the reimbursement.
3. Verification that the student will be receiving an educational loan. Students must get approval from the Student Finance Office.

Name: _____ Phone:(___)____-_____

Address: _____

_____

Status: ___Day Division ___ Evening Division ____ LL.M. Student

Justification for Request (See # 1 through 3 above)

$_____ _____ _____
Amount Requested Student Signature Date

If the reason for the request is the pending receipt of an educational loan, please obtain signature from Student Finance Office.

All documents for outside loan have been received _____ _____
Student Finance Office Date

For Office Use Only

Deferment Approved: $_____ Deferment Expiration Date: _____

Authorized Signature: _____ Date: _____

Cc: Registrar
Student Finance
Student

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