



Information, Policies, and Procedures

HOW WE CAN HELP OUR PUBLIC PATRONS

We Can:

- Library staff can show you where resources are located in the library
- Reference Librarians can show you how to use our various research databases
- Reference Librarians can suggest library resources (books) that may help you in your research or in the preparation of your case and show you how to use them

We Have:

- An extensive collection of Nolo Press legal self-help books. These books contain samples of many forms and directions for completing them
- The current laws (statutes) of all 50 states and the federal government
- LOISLAW (online database of state and federal case law and statutes)
- Shepard's Online
- Legal Encyclopedias and Journals
- Connecticut State and Federal District Court rules
- A collection of approximately 450,000 books that includes the published appellate decisions of all 50 states, all published federal appellate decisions, and a small number of practice (how-to) books for federal and Connecticut litigation
- Hartford and West Hartford Municipal Codes
- Directories of attorneys and other legal organizations
- Research Guides on many topics (<http://www.law.uconn.edu/library/clipper/guides/>)
- Photocopy machine is located on the 3rd floor and uses coins for operation

What We Cannot Do:

WE ARE NOT PERMITTED TO GIVE LEGAL ADVICE. This means we cannot tell you how to fill out your forms, what forms you need, how and when to serve your papers, or what materials are required in order to file your suit or defend yourself. We are only permitted to direct you to the materials we have within the library. This means books, journals, microfiche or Internet sites.

What We Do Not Have Available:

- We do not have the official, preprinted Superior Court forms. These are available in the Clerk's Office. Some are available at: <http://www.jud.state.ct.us/external/super/forms.htm>
- We do not have records of court filings, criminal records, real property, or corporate records
- We do not have cash on hand.
- We do not have computers available for word processing, email, or any other non-research related purpose.
- We do not have printing available from the web; however, disks for downloading from our public terminals on all floors are available for purchase at the bookstore.