

# SPEAKER PODIUM

## **TO BEGIN USE:**

- Move speaker podium to desired position in room
- Unravel electrical cord; Place square end of outlet cord into back of speaker podium in the socket labeled “115 VAC. 50/60 Hz”
- Place the electrical plug on the other end of the electrical cord into an outlet for speaker to have power
  - ◆ *Outlets in Blumberg Hall scattered throughout the room low down on the walls*
- Plug the cord attached to the speaker into the back of the speaker podium into outlet labeled **MIC 1** or **MIC 2** to attach the microphone to the speaker podium
  - ◆ *Either input will work for the speaker podium microphone*
- Plug microphone head with bendable base and 3-pronged plug on end into top right of speaker podium for microphone; Align 3 prong microphone plug with three prong input hole on podium top
  - ◆ *Microphone includes plug with bendable wire to move microphone around, and microphone top with wire covering*

### **MUST plug microphone head and base into speaker podium for microphone use!!!**

- Bend microphone wire now attached to podium top to move microphone head to desired position
- Turn **POWER** button on back of speaker podium down into the **ON** position so that red color of button is shown

#### ➤ **Microphone will now be on and functioning**

- ◆ *Do not turn microphone power on until microphone head is attached to podium; Speaker will make loud boom noise if microphone is attached after power is turned on*

### **MUST plug microphone head into speaker podium before power is turned on!!!**

### **MUST turn POWER on speaker podium into the ON position for mic sound to be heard!!!**

- Turn **MODE** button on back of speaker podium down into the **PROJECT** position for voice amplification (speaking) and turn the button to the **MUSIC** position for music amplification
- Talk into mic head on the desk top or place another audio source in lieu of mouth near mic head
- For another source to be heard through the podium, hook the source up through the **AUX** input (auxiliary) and control volume of the **AUX** using the knob above it's input hole


## **TO CONTROL MICROPHONE SPEAKER PODIUM VOLUME:**

- On the back of the speaker podium, turn the knob directly above the **MIC 1** or **MIC 2** input socket **RIGHT** to turn volume up and **LEFT** to turn volume down corresponding to input speaker is plugged into
  - ◆ *Knob above input where the speaker is plugged into (MIC 1 or MIC 2) must be used; Volume will not go up or down if knob above input not in use is turned*

## **TO CONTROL MICROPHONE TONE: (TREBLE AND BASS)**

- On the back of the speaker podium, turn the **TREBLE** knob **RIGHT** to turn the microphone treble up and **LEFT** to turn the microphone treble down
- On the back of the speaker podium, turn the **BASS** knob **RIGHT** to turn the microphone bass up and **LEFT** to turn the microphone bass down

## **× WHEN DONE WITH USE:**

- Turn **POWER** button on back of speaker podium up into the **OFF**
-  **MUST turn POWER off before detaching microphone head from top of speaker podium!!!**
- Unplug the speaker podium from the electrical socket; Un-plug the square end of the same cord from the back of the speaker podium; Roll up and store on the bottom of the podium
- Push down and hold button located on socket on top right of speaker podium to release microphone head; Pull microphone with bendable wire and plug out of socket; let go of button

 **MUST turn power off speaker podium when finished with classroom!**