



University of Connecticut School of Law
 55 Elizabeth Street
 Hartford, Connecticut 06105
 860/570-5136
 860/570-5135 (fax)

Because this completed application must meet with the final approval of the associate dean of academic affairs before the credits are entered on a student's record, students are encouraged to begin the application process early. This application must be completed in its entirety. Completed applications are due within the first two weeks of the term for which a student is seeking credit. Students are reminded to review all requirements of the special research project including: the restrictions on credits permitted, the need to complete an extension form for any project not completed by the stated due date, and any additional requirements of the project also in satisfaction of the upperclass writing requirement.

STUDENT INFORMATION

Name and Student ID Number	
Year and Division (ex: 2L Evening)	
Total # of Individual Externship and Special Research Projects Enrolled to Date (excluding this request)	

SPECIAL RESEARCH PROJECT INFORMATION

Enrollment Semester (Term and Year)	
Number of Credits for this Research Project <i>Special Research Projects being taken based on research for publication in a law journal may not be taken for more than 2 credits.</i>	
Is this Research Project Being Taken in Satisfaction of the Upper-class Writing Requirement <i>Special Research Projects being taken in satisfaction of the writing requirement must be a minimum of two credits and taken on a graded basis.</i>	
Grading Basis (Graded or Pass/Fail)	
Any Outstanding Work? <i>Students are not permitted to undertake an SRP if they have any work overdue and outstanding in any course, seminar or prior SRPs</i>	
Faculty Supervisor	
Due Date of the First Draft <i>Include Month, Day and Year</i>	
Due Date of the Final Submission <i>Include Month, Day and Year</i>	
Indicate Where, if Applicable, this Topic Has Been Used Elsewhere for Academic Credit (ex: Seminar Course or Journal Publication)	
Title of Project to Appear on Transcript	
Brief Description of Research Project <i>You may attach an additional sheet if necessary.</i>	

APPROVAL

Faculty Supervisor Signature and Date	
Associate Dean of Academic Affairs Signature and Date	

A project may be undertaken with any member of the full-time faculty after the student's second semester of study. The Associate Dean for Academic Affairs may approve supervision by an adjunct faculty member.

SRP's may be added no later than the end of the second week of the semester and, for summer projects, no later than the second class day of the June Term. Please consult the Academic Calendar for specific due dates.

If the SRP extends over more than one semester or summer, the completed Special Research Project Application should be submitted to the Registrar's Office no later than the deadline for the first semester in which the student expects to receive credit for the project.

An SRP may be dropped at any time during the semester and may be taken on a pass/fail basis except when it is being taken in lieu of a required course or is being utilized to fulfill the upperclass writing requirement.

A student may enroll for up to three credits of special research each term and up to four credits over the summer, up to a maximum of eight credits. Individual externships are treated as special research topics for purposes of determining limits on the number of credit hours a student may take. Students may opt to enroll in both a special research project and an externship in the same semester or summer only if the combined credits for both don't exceed the cap of 3 per semester and four per summer.

Students are not permitted to undertake an SRP if they have any work overdue and outstanding in any course, seminar or prior SRPs.

Students must keep available a duplicate copy of their project until a final grade is received.

Students must complete and submit their work according to the deadlines listed on this application. Failure to turn in the project by the final submission due date will result in a failure for that project unless an extension is granted prior to that date. Extensions may only be granted upon the written approval of the faculty member and the Associate Dean (when required). Please review carefully the procedures for extending deadlines available in the student handbook.