

STUDENT BAR ASSOCIATION BYLAWS (PROPOSED 11/22/10)

PURPOSE

These Bylaws are intended to describe and clarify additional matters beyond those covered in the SBA Constitution. The items contained herein are new in that the Constitution does not address these particular aspects of the operation of the Student Bar Association.

ARTICLE I. CONFLICTS WITH THE SBA CONSTITUTION

Section 1:

Should any conflicts arise between the SBA Constitution and the Bylaws, the Constitution shall govern. The Bylaws are subservient to and dependent on the Constitution.

ARTICLE II. SOCIAL COMMITTEE CHAIRPERSON

SECTION 1: MEMBERSHIP

In accordance with Article V, Section 2 of the SBA Constitution, the Social Committee is a standing committee of the SBA. The Social Committee shall consist of at least four (4) SBA Board members in addition to the Social Committee Chairperson ("SCC"). The quorum for any business meeting of the Social Committee will be either three (3) Committee Members or a majority of active Committee Members, whichever is greater. The Social Committee Chairperson may appoint any number of non-SBA Board members to serve on the Social Committee in an ex-officio capacity.

SECTION 2: DISCLOSURE REQUIREMENTS

At the first regularly scheduled SBA Meeting of every month, the Social Committee Chairperson will provide a detailed report to the Board outlining, at least, the previous calendar month's activities and expenditures and the next calendar month's planned activities and projected expenditures. The SCC need not strictly adhere to the planned activities and projected expenditures outlined in this report. The report is intended to inform the SBA Board and not to bind the SCC to specific courses of action. However, the SCC should endeavor to make these reports as accurate as possible at the time they are given. If there are no regularly scheduled SBA Meetings in a given month, the SCC will give a report at the next meeting as detailed in Section 1. That report must include the period of time from that meeting to the previous one.

SECTION 3: COMMITTEE APPROVAL REQUIREMENTS

If funding for an event to be paid for out of the social budget is projected to exceed two-thousand and five-hundred dollars (\$2,500), the Social Committee shall vote whether to fund the event as projected. A successful majority vote of voting Committee Members at a noticed committee meeting will allow the SCC to proceed with the planning and organization of the event. After

such a vote, the SCC shall report the vote, whether successful or not, in addition to the event, at the subsequent regularly scheduled SBA Meeting.

SECTION 4: REVIEW BY THE BOARD

All expenditures or projected events by the SCC may be subject to review by the SBA upon a successful majority threshold vote of voting members in attendance at a regularly scheduled meeting. Pursuant to a successful vote, discussion shall ensue. Expenditures and projected events may then be rejected by another two-thirds vote of voting members in attendance at the same meeting.

SECTION 5: PRESIDENTIAL VETO POWER

The President is empowered to veto any expenditure or projected event by the SCC. If the President does explicitly exercise this power, the President must report this during the President's report at the subsequent regularly scheduled SBA Meeting. The President's veto may be overruled by a successful two-thirds vote of voting members in attendance.

SECTION 6: BUDGET SUBMISSION

The SCC shall submit a budget to the Budget Committee at the same time, in a similar manner and for the same purposes as Student Groups do. The Budget Committee shall vote on that projected budget. At its discretion, the Budget Committee may allot the SCC and/or Social Committee all additional allotment, subject, if at all, to any restrictions or provisions the Budget Committee may provide.

ARTICLE III. SPECIAL STANDING COMMITTEES

SECTION 1: PRO-BONO AND PUBLIC INTEREST COMMITTEE

(a) Mandate. In addition to the Constitutionally mandated SBA committees, each Board shall form a standing committee called the Public Interest and Pro Bono Committee. This committee shall remain standing until such time as the Bylaws are amended to eliminate it.

(b) Membership. This committee shall be comprised of any number of Board members, but more than zero. The appointment process shall be in accordance with the appointment powers for other committees directed under the Constitution.

(c) Purpose. The Public Interest and Pro Bono Committee shall focus on the policy matter of supporting and developing and public interest and pro bono work, awareness, and opportunities at the University of Connecticut School of Law. This amendment represents a culmination of the 2004-2005 and the 2005-2006 Board's efforts in this area.

(d) Responsibilities. Meet periodically with the student representatives on the Public Interest and Pro Bono faculty committee and provide no less than 2 reports to the Board per semester; Use the SBA's March 2005 Open Letter as guidance; connect with student groups and individual

students to communicate new and ongoing public interest and pro bono opportunities through the school; and create a voice for the administration about the importance of public interest and pro bono work at the University of Connecticut School of Law.

ARTICLE IV. THE BUDGET COMMITTEE AND SBA FUNDING PROCEDURES

SECTION 1: THE BUDGET COMMITTEE

(a) Purpose. The Budget Committee exists to evaluate funding requests, formulate budget proposals to be submitted to the SBA, advise the Treasurer on discretionary matters within the course of carrying out his or her duties, and formulate a set of official Budgetary Guidelines.

(b) Membership. The Budget Committee shall be composed of seven (7) voting members including: the President, the Treasurer, and five Representatives. Five (5) Class Representatives shall be appointed to the Budget Committee including one (1) Second Year Day (2LD), one (1) Third Year Day (3LD), one (1) Upper-class Evening (2/3/4LE) Representative, One (1) First Year Day (1LD) Representative, and one (1) First Year Evening (1LE) Representative. The Secretary shall serve as an ex-officio member for the purpose of recording minutes and contributing to discussion.

(c) Selection of Members. The President shall choose the Representative members after consulting with the Treasurer, subject to the preceding membership provisions. The Treasurer may veto up to three member appointments made by the President; however, such vetoes may be overridden by a two-thirds vote of the SBA Board. Should the Treasurer choose to exercise the veto power, he must do so formally during a regularly scheduled meeting of the Board.

The Second Year Day (2LD), Third Year Day (3LD), and Upper-class Evening (2/3/4LE) shall be appointed before the end of the Spring Semester, after elections have concluded. The First Year (1LD) and First Year Evening (1LE) Representatives shall be appointed during the Fall Semester of the following academic year at the first regularly scheduled meeting following the election of the First Year Representatives. No member shall be appointed who is not currently a member of the SBA Board or SBA Executive Board.

Any appointments to the Budget Committee may be subject to review by the SBA upon a successful majority threshold vote of voting members in attendance at a regularly scheduled meeting. Pursuant to a successful vote, discussion shall ensue. Appointments may then be rejected by another two-thirds vote of voting members in attendance at the same meeting.

(d) Ex-Officio Members. The Budget Committee Chairperson shall be empowered to appoint up to five (5) ex-officio members to the Budget Committee. The ex-officio members may participate in conversations and contribute to the planning and operation of the Budget Committee, but may not vote on any particular matter.

(e) Vacancies. Budget Committee vacancies may be filled by appointment by the President after consultation with the Treasurer and subject to veto by the Treasurer.

(f) Terms of Service. Budget Committee members shall serve on the Committee during the course of their term in office, as prescribed by the Constitution. Budget Committee members may also end their term of service by written resignation or by their removal from the position pursuant to the requirements below.

(g) Removal. Budget Committee members may be removed from the Budget Committee upon the agreement of both the President and the Treasurer. The President and Treasurer must furnish the removed Committee member with a written reason for the removal. In the event that the President and Treasurer disagree, either Officer may seek removal of the member in question by two-thirds vote of the SBA during a regularly scheduled meeting of the Board. The SBA may also override the Treasurer's veto by two-thirds vote.

(h) Operation. As per Article III, Section 4 of the SBA Constitution, the Treasurer shall serve as the Budget Committee Chairperson. Each member of the Committee is entitled to one (1) vote. All funding decisions, except for those in the amount of \$500.00 or less, shall be made by official vote. Per the SBA Constitution, funding decisions in the amount of \$500.00 or less may be made at the discretion of the Treasurer; however, where the Treasurer exercises such discretion in excess of \$100.00, he must inform the Budget Committee by e-mail and notify the Board at the next regularly scheduled meeting. On the first day of each month, the Treasurer shall email to the Budget Committee a list of unilateral allocations made in accord with this provision.

(i) Publication of Membership. The membership of the Budget Committee, including both voting and ex-officio members, shall be announced to the school through e-mail and posted to the SBA website following the appointment of the First Year Representatives and no later than two weeks after the second meeting of the academic year.

SECTION 2: BUDGETARY GUIDELINES

(a) Purpose. The Budgetary Guidelines ("Guidelines") are intended to assist Student Groups in preparing their budget proposals in the Fall and Spring Semesters, to provide transparency regarding the priorities and regulations utilized by the Budget Committee in formulating a Budget Proposal for the SBA Board, and to ensure that uniform standards are applied to all Student Organizations when considering funding requests.

(b) Formulation. The outgoing Budget Committee shall produce a set of Guidelines in the Spring Semester. The Guidelines will detail the funding principles and rules the new Budget Committee will follow in preparing a new budget for the subsequent year. The Guidelines may address items including, but not limited to: Student Group food funding; speaker fees, meals and transportation; competition and conference registration fees, transportation, and lodging.

(c) Application. The Guidelines shall be binding upon the Budget Committee in making all allocations to Student Organizations.

(d) Approval. The Guidelines shall be presented to the SBA Board via e-mail by the outgoing Budget Committee at least 10 days prior to the final regularly scheduled SBA meeting. At the

final regularly scheduled SBA Meeting of the Spring Semester, the newly-elected SBA shall vote upon the Guidelines for the upcoming academic year. The Guidelines shall be adopted by a successful majority vote of voting SBA members in attendance, excluding outgoing 3LD, 3LE, 4LE, and LLM Representatives. The Guidelines may be amended thereafter by a majority vote of voting members in attendance at any SBA Meeting. If the proposed Guidelines fail to pass, the Budget Committee must amend in response to feedback provided at the meeting and present a revised proposal at the next meeting of the Board.

SECTION 3: SUBSEQUENT TO THE ADOPTION OF THE GUIDELINES

(a) Publication of Guidelines. The Guidelines shall be posted in hard copy on the SBA Bulletin Board in the Knight Student Lounge and in electronic format to the SBA Website within 14 calendar days of their adoption. An e-mail so noting this distribution and posting shall be sent to the Students e-mail list.

(b) Educating Representatives about the Guidelines. Subsequent to the election of First Year Day (1LD) and First Year Evening (1LE) Representatives in the Fall Semester, the Budget Committee Chairperson shall ensure that the newly-elected Representatives are made aware of the current Budgetary Guidelines. The Budget Committee Chairperson shall provide each of these Representatives with a written document, e-mail, e-mail attachment, or link to the SBA Website containing the Budgetary Guidelines. The Budget Committee Chairperson shall present an overview of current SBA finances, including revenue and expenditures from the past and present fiscal year to the SBA Board at the first SBA meeting following elections.

(c) Secondary Notification Requirement. The Guidelines shall be sent again to the Presidents and Treasurers of all Student Organizations in the form of an e-mail, e-mail attachment, or link to a posting of the Guidelines on the SBA website no less than 5 school days prior to the due date for Student Groups to submit budget requests in the Fall Semester.

SECTION 4: BUDGET PROCESS REQUIREMENTS

(a) Publication of Deadlines. The Budget Committee Chairperson shall notify Student Group Presidents and Treasurers via e-mail of all deadlines related to the budget process no less than 14 calendar days prior to the date of the earliest budget process deadline.

(b) Student Organization Budget Requests. The Treasurer shall provide all Student Organization Presidents with a standardized form to be used to apply for any funding through the SBA. Student Organizations shall apply for funding utilizing these forms and shall provide a description of the intended use for the funds as well as a detailed breakdown of expenses relating to the request.

(c) Student Group Meetings. The Budget Committee shall grant Student Groups the opportunity to appear before the Budget Committee to present their budget proposals prior to the Budget Committee commencing formal deliberations on the budget. This opportunity shall not be construed to require the Budget Committee to meet with every Student Group submitting a funding request, nor shall it be construed to require the Budget Committee to make special

arrangements with specific groups provided that all Student Groups were given a reasonable opportunity to send a representative before the Budget Committee. The SBA Secretary shall provide notification of the time of these meetings to the Secretary of State of Connecticut.

(d) Committee Deliberations. The Budget Committee shall hold a formal meeting to deliberate on budget requests by Student Groups after the period for meetings with Student Groups has passed. This formal meeting shall be held in a public place on the Law School campus (e.g. library study room or reserved classroom), and the date, time, and location of this meeting shall be posted on the Official SBA Bulletin Board no less than 5 school days prior to the date of the meeting. The Secretary shall notify the Secretary of State of this meeting at least one business day prior to the date of the meeting.

(e) Formulation of Budget Proposal. By the adjournment of the formal meeting of the Budget Committee, the Budget Committee shall create an official Budget Proposal for submission to the SBA Board. This Budget Proposal shall be posted on the Official SBA Bulletin Board and a copy shall be placed on reserve in the library no less than 5 school days prior to a final Board vote on the Budget Proposal.

(f) Disbursement of Funds. The Treasurer may only disburse funds allocated in accordance with the provisions of this Article, the SBA Constitution, the Budgetary Guidelines, the Rules and Policies of the University of Connecticut, and State and Federal Law.

(g) Allocations Made Pursuant to the Treasurer's Unilateral Powers

The Treasurer may not utilize the unilateral funding power provided for in Article III, Section 4 of the SBA Constitution to make allocations in excess of \$500 to any single event or purchase by making successive and separate \$500 allocations that do not individually exceed that prescribed limit, but that do, when viewed in aggregate, surpass the \$500 limit.

SECTION 5. SPECIAL PROVISIONS RELATING TO FUNDING OF THE SOCIAL AND DIVERSITY COMMITTEE

(a) Social Committee Funding Procedures.

(1) Budget Committee Meeting. The Social Committee Chairperson shall appear before the Budget Committee prior to formulation of the start-of-the semester Budget Proposal at a time determined to be mutually acceptable to the Social Committee Chairperson and the Budget Committee Chairperson. If the Social Committee Chairperson is unable to meet with the Budget Committee during Student Group Meetings, he or she may choose either to appoint a representative from among the voting members of the Social Committee to appear before the Budget Committee, or to schedule a separate time to meet with the Budget Committee Chairperson.

(2) Presentation to the Budget Committee. During this meeting, the Social Committee Chairperson shall present a list of events under consideration to the Budget Committee with an estimated cost for each event. The Social Committee Chairperson shall be prepared to discuss the

rationale for the predicted cost of each event. The Social Committee Chairperson shall not be required to line-item such costs, but may instead refer to the costs of other events or his or her manner of calculating such an estimate.

(3) Social Committee Discretionary Allocations. In addition to presenting a list of events, the Social Committee Chairperson may request a discretionary fund not to exceed twenty-five percent of the total amount requested in the Social Committee Budget.

(4) Evaluation of Social Committee Budget Requests. The Budget Committee shall evaluate each proposed event based upon two criteria. First, the Budget Committee shall determine whether the requested amount for an event is reasonable in the context of the SBA Budget and as compares to previous allocations to the Social Committee. Second, the Budget Committee shall determine whether the proposed use of funds is in accordance with State and SBA Spending Guidelines.

(5) Structure of Social Committee Budget Allocations. Although the Budget Committee may evaluate each proposed event individually, the SBA Social Committee Allocation shall not be made on line-item basis. Rather, the Budget Committee shall determine an appropriate total allocation for the Social Committee based upon the events estimates and discretionary event presented. At its discretion, the Budget Committee may divide the Social Committee Budget into separate allocations for Social Committee Events and Co-Sponsored Community Events.

(b) Diversity Committee Funding Procedures. The SBA Diversity Committee (“DC Committee”) shall receive up to \$200 of funds to be used at their discretion during the course of a single semester, subject to the approval of the SBA Treasurer.

One or both of the DC Committee Chairpersons shall appear before the Budget Committee prior to formulation of the start-of-the semester Budget Proposal at a time determined to be mutually acceptable to the Social Committee Chairperson and the Budget Committee Chairperson. If either of the DC Committee Chairpersons is unable to meet with the Budget Committee during Student Group Meetings, they may choose to appoint another member of DC Committee to appear before the Budget Committee, or to schedule a separate time to meet with the Budget Committee Chairperson.

Any funding allocations made to the Diversity Committee must comply with the same Budgetary Guidelines applied to Student Organizations. To be eligible for reimbursement, any expenses incurred by the DC Committee must have been made in compliance with the Budgetary Guidelines and pursuant to an approved allocation of funds by the SBA.

SECTION 6: REQUIREMENTS SUBSEQUENT TO THE PASSAGE OF THE SBA BUDGET

(a) Supplemental Funding Process. The Budget Committee shall begin considering supplemental budget requests at the discretion of the Treasurer, but no later than 28 calendar days after the successful passage of an annual or semester SBA budget. The Budget Committee Chairperson shall choose the date that the Budget Committee will begin considering these

requests and shall notify Student Group Presidents and Treasurers of the opening date for supplemental budget requests via e-mail by that date.

The supplemental budget period shall close at a time of the Budget Committee Chairperson's choosing provided that Student Group Presidents and Treasurers are notified via email no less than 14 calendar days prior to that date. Supplemental requests in any amount greater than \$500 must be approved by a majority of the Board. Allocations in any amount less than \$500 must be disclosed pursuant to the restriction in Section 1(h) of this Article.

(b) Deadline for Reimbursement Requests. The Budget Committee Chairperson shall set a deadline each semester for the final submission of reimbursement/payment requests. This deadline should provide a reasonable amount of time after the semester has concluded for Student Groups to submit their last reimbursement/payment requests. The Budget Committee Chairperson shall notify Student Group Presidents and/or Treasurers of this deadline no less than 14 calendar days prior to the date of the deadline.

SECTION 7: DELEGATION OF AUTHORITY AND RESOLUTION OF CONFLICTS

(a) Delegation of Authority. The Treasurer shall be the Chief Financial Officer of the Association and Chairperson of the Budget Committee. The latter position may be delegated to any member of the Board upon approval by a majority of the members of the Budget Committee.

(b) Resolving Conflicts between Treasurer and Delegated Chairperson. In cases where the role of Budget Committee Chairperson has been delegated to an individual other than the Treasurer, the Treasurer may overrule a decision of the Budget Committee Chairperson provided that the Treasurer's decision is consistent with the requirements of this Article.

ARTICLE V. ELECTION COMMITTEE BYLAWS

PURPOSE

In accordance with Article Five, Section Two of the SBA Constitution, the Election Committee is a standing committee of the SBA. The following Bylaws govern the procedures and policies for SBA Board Elections and Graduation Speaker Elections. All candidates must abide by these Bylaws and act in an ethical manner during the campaign and election periods. These Bylaws outline the campaign and election process, and all candidates should carefully review these provisions before campaigning.

Conduct during the elections process is the full responsibility of the SBA Elections Committee. The Election Committee will take all necessary action to ensure fair proceedings. Candidates should direct questions to the Election Committee. Questions of interpretation of these Rules will be determined solely by the Election Committee.

SECTION 1: CONFLICTS WITH THE CONSTITUTION

1. Should any conflict arise between the SBA Constitution and the Bylaws, the Constitution shall govern. The Bylaws are subservient to and dependent on the Constitution.

SECTION 2: DEFINITIONS

1. **Election Process** - Unless otherwise stated, the "election process" refers to the timeframe of the entire nomination period and election period. The election process begins on the first day of the nomination period and ends on the last day of the elections period, for any and all elections.
2. **Nomination Period** - Unless otherwise stated, the "nomination period" refers to the period in which nominations are being accepted for a particular position. Each elected position shall have its own nomination period; however, it is acceptable for nomination periods for various positions to overlap. Per the SBA Constitution, a nomination period shall be no less than five school days.
3. **Elections Period** - Unless otherwise stated, the "elections period" refers to the period in which the Members may vote for candidates running for open positions. The elections period spans from the opening of the voting period to the close of such voting period, for any and all elections.
4. **Nominee** - For the purposes of these guidelines, a "nominee" shall be defined as any member of the student body whose name appears on a nomination sheet, even if not accepted as a candidate.
5. **Candidate** - For the purposes of these guidelines, a "candidate" shall be defined as any member of the student body who has accepted a nomination by signing next to his or her printed name on a nomination sheet, for any Board position (as defined in the SBA Constitution).
6. **Campaign** - For the purposes of these guidelines, "campaign" or "campaigning" shall be defined as any organizing to advocate for a specific candidate or set of candidates. It includes, but is not limited to, tabling, posting flyers or posters, school announcements, or any community-wide correspondence advocating for specific candidates.

SECTION 3: COMMITTEE MEMBERSHIP

1. **Membership.** The Election Committee shall consist of an odd number of Board Members and shall have no less than three (3) Members.
2. **Chair.** The Secretary shall serve as the Chair of the Election Committee. If the Secretary's Chairperson position creates a conflict of interest, the position shall be delegated to a non-conflicted member of the Election Committee upon a majority vote of the Board. A "conflict of interest" is defined as a person running for an elected position to be held in the following year.
3. **Conflicts of Interest.** Members of the Election Committee, excluding the Committee Chairperson, are eligible to run for Board positions. Any Committee member running for an SBA position to be held in the following year shall recuse themselves of any matter relevant to the position they are running for; i.e., a First Year Day Class Representative running for a Second Year Day Class Representative position may not participate in the organization or planning of the Second Year Day Class Representative elections. If a member refuses to recuse

themselves from such a matter, the President may remove said member upon recommendation from the Election Committee Chairperson. This decision may be overturned by a majority vote of the Board.

4. **Chair Delegation.** The Secretary may choose to delegate the position of Chair to any current Member of the Board, upon approval by a majority vote by the Board.

SECTION 4: COMMITTEE PROCEDURES

1. **Notice Prior to Elections.** (a) The Election Committee is required to provide adequate notice of any upcoming nomination period to the student body. Such correspondence shall be sent to the student body in the manner prescribed by the Election Committee and shall include the following information:
 - a. Information regarding how to submit the candidate's picture and biographical statement to the Board.
 - b. Information regarding who is eligible to run and/or vote in each election, including any limitations regarding graduating students and students studying abroad.
 - c. The SBA Constitution's description of the open positions for election.
 - d. The start date and time and end date and time of the nomination period.
 - e. Contact information for the Election Committee.
 - f. A description of the requirements to become a nominee or candidate (as defined in Section Two of these Bylaws).
 - g. Information regarding any informational sessions to be held by the Election Committee.
- (b) The Election Committee shall send at least one reminder correspondence, forty-eight hours before the nomination period closes, with the same information as listed in Section Three, Paragraph Five of these Bylaws, to the student body for each nomination period.
- (c) Pictures and biographical statements will be submitted in the form and manner as prescribed by the Election Committee.
- (d) The deadline for candidates to submit their pictures and biographical statements shall be at least twenty-four hours after the close of the nomination period.
- (e) Anyone failing to submit their picture and/or biographical statements twenty-four hours before the deadline for submission shall receive personal correspondence from the Election Committee informing them that such information has not been received and provide at least forty-eight hours in which to resubmit the information.
- (f) The Election Committee may use its discretion to extend the deadline to submit candidate pictures and/or biographical statements for any reason it deems necessary to maintain the fairness and integrity of the elections process.

(g) The Election Committee will send a confirmation message to the candidate for each picture and biographical statement received.

2. **Notice During Elections.** (a) The Election Committee shall notify the student body of the names of all candidates for a position within forty-eight hours after each nomination period ends. If any candidate has submitted a picture and/or biographical statement to the Election Committee in accordance with Section Three, Paragraphs Nine, Ten, Eleven, Twelve, and Thirteen of these ByLaws, the Election Committee shall make such materials available to the student body.

(b) The Election Committee shall notify the student body of the winners of each election within forty-eight hours after the election results are received.

(c) Nominees whose name appears on the nomination sheet during the nomination period, but has not signed next to their name at the end of the nomination period, shall be given notice and up to twenty-four hours to provide the Election Committee with written notice of intent to sign the nomination sheet, and shall physically sign the nomination sheet no later than twenty-four hours before the election of the relevant position begins. Any nominee who has not printed and signed his or her name will not be considered a candidate.

3. **Use of Campus Spaces.** The Board shall provide a public forum to candidates on campus for tabling purposes. However, candidates may use other venues available to them subject to the rules and regulations of the University of the Connecticut School of Law.
4. **Uncontested Elections.** If at the end of the nomination period, there are fewer candidates than there are positions to be filled, those candidates shall be elected by default and no school-wide election will be held. The remaining empty positions shall be treated as "vacancies" under Article Two, Section Nine of the SBA Constitution. The empty positions do not qualify as "just cause" as per Article II, Section 4 of the SBA Constitution, and the Election Committee shall not amend the nominations sheet and fill the empty positions.

SECTION 4: FOUR-YEAR DAY DIVISION VOTING PROCEDURES

1. As per Article II, Section II of the SBA Constitution, Day Division Members in the Four-Year Program will vote with their entering class until their third year, when they will vote with the Second Year Day class.

SECTION 5: CANDIDATE GUIDELINES

1. **Notification of Intention to Run.** Any candidate who seeks a nomination under Article II, Section III of the SBA Constitution shall sign their name on the nomination sheet and agree to follow the rules and regulations of Elections, as set forth by the Election Committee, including, but not limited to, these Bylaws. These rules and regulations will be posted during the nominations period and election period. Failure to do so may result in disciplinary action, up to and including the removal of the candidate's formal nomination.

2. **Campaigning Regulations. (a)** The placement and content of all campaign advertisements shall comply with the policies and regulations of the University of Connecticut School of Law and the University of Connecticut. Candidates should ask the Election Committee if there are any questions regarding the placement of candidate materials. Candidates are expected to clean up all election materials on campus within forty-eight hours of the close of their respective elections.
3. **(b)** The Election Committee shall prescribe a time and date at which candidates may begin to reserve tables or other school space for the purposes of campaigning.
4. **Prohibitions. (a)** No campaigning, tabling, or advertising can occur before the end of the nomination period and before the Election Committee has notified the student body of all running candidates for that election.

(b) Candidates may not campaign at official SBA-sponsored events, SBA general body meetings, while performing official SBA duties, or by sending student-wide correspondence in their official SBA capacity.

(c) Candidates may not make in-class announcements or otherwise interfere with the classroom experience without the express permission of the faculty member.
5. **Disputes.** The Elections Committee retains sole authority to resolve disputes concerning any campaign violations prior to certification of the election results. If candidates wish to register a complaint for any reason prior to certification, candidates must submit their complaint in writing to the Elections Committee. The Elections Committee will respond to complaints at its discretion, with responses including a letter of warning, followed by removal of the candidate's name from the ballot. Said removal will be reported to the student body. All decisions by the Election Committee are final and binding.

SECTION 4: GRADUATION SPEAKER ELECTIONS

1. **Candidate Guidelines.** Nominees for the Graduation Speaker Elections shall also be bound to the candidate guidelines laid out in Section Three of these Bylaws.
2. **Four-Year Day Division.** The graduating Fourth Year Day Division shall vote for the same Day Division speaker as the graduating Third Year Day Division.
3. **L.L.M. Division.** The graduating L.L.M. Division shall vote for an L.L.M. Division graduation speaker to represent their class. In the absence of an L.L.M. Graduation Speaker, the L.L.M. Class shall vote for the same Day Division speaker as the graduating Third Year Day Division.
4. **Evening Division.** Graduating Evening Division students shall vote for an Evening Division graduation speaker to represent their class. In the absence of an Evening Division Graduation Speaker, the Evening Division Class shall vote for the same Day Division speaker as the graduating Third Year Day Division.

5. **Early Completion of Credits.** Students who earn enough credits to graduate by the end of the Fall semester, but participate in the May commencement ceremony, shall vote in accordance with the Division they were enrolled in during that Fall Semester.

SECTION 5: AMENDMENTS

1. These Bylaws may be amended by a majority vote of a quorum of voting members of the Board and may not be amended during the election process as defined in Section Two of these Bylaws.

ARTICLE VI. AMENDMENTS OR REVISIONS TO THE BYLAWS

SECTION 1: AMENDMENT PROCESS AND NOTICE REQUIREMENT

Any amendments or revisions to these Bylaws may only take effect upon a successful two-thirds vote of voting members in attendance at a regularly scheduled meeting of the SBA Board provided advance notice of the vote has been given to the Board and the Student Body and the proposed amendments or revisions have been posted for at least six days prior to the meeting.